

**BROOKS ACADEMY MUSEUM COMMISSION
MEETING OF MAY 27, 2015
MINUTES**

MEMBERS PRESENT: Jeremy Gingras, Chair
 Peggy Rose, Acting Clerk
 Sandra Hall
 Barry Knowles
 Patti Smith

OTHERS: Desiree Mobed, Executive Director, Harwich Historical Society
 Charlotte Singer, President, Harwich Historical Society

I. Call to Order

The Chair called the meeting to order at 3:30 PM.

II. Approval of Minutes

Sandra Hall moved to approve the minutes of the meeting of April 29, 2015 as written; Patti Smith seconded; motion carried unanimously.

III. Goals for FY 2015 Maintenance

The Chair advised that there was \$1,500. in funds to use by June 30. It will be dedicated to exterior painting and repair of the steps leading down into the grove. Desiree Mobed will schedule the work.

IV. Brooks Park Canon

There was no news to report regarding the canon. Desiree will solicit grants for the carriage.

V. Windows Update

The museum staff would like to wait until October when the museum will close for the season before installing any new windows.

VI. RFP for Structural Assessment and Preservation Plan

The RFP which was approved by the Commission has been sent to the Community Preservation Committee and the town engineer.

VII. Lease of Crowell Barn

The Chair advised that the lease of the barn would be added to the Brooks Academy lease.

VIII. Crowell Barn Update

Opening day for the museum is Sunday, June 21. The contractor has been asked to have all doors hung and the workshop side of the barn completed for the opening.

IX. Adjourn

There being no further business, the Chair adjourned the meeting at 4:15 PM.

Respectfully submitted,

Peggy Rose
Acting Clerk